

FLCC Board of Directors Minutes

March 27, 2023 7:00 PM

Attendees: Denise Crook, Pam Sutherland, Betty Stockli, Francine Seaman, Jim Heuving, Audrey Sabiston

Guests: Dianne Kask

Associate Club FCKC

Item	Who	Action Items	Due Date
FCKC1	Sandra	Security concern with the north side door of the Paddlesport dock boathouse being left unlocked, or the combo only changed by 1 number <ul style="list-style-type: none"> Denise to send a reply to Sandra stating that we will be reaching out to all members about importance of keeping door locked when finished using it and spinning the combo. FLCC does not feel that changing the combo at this time is prudent, but will re-evaluate if the problem persists – Denise sent email to Jim & Pam to share with all team captains Denise will also put a write-up about this in the next Freshet 	Done
FCKC2	Sandra	Sandra proposed putting a brief post to the My Fort Langley and My Walnut Grove Facebook pages listing all the BCS user groups and wanted our perspective <ul style="list-style-type: none"> Denise to send a reply to Sandra stating that FLCC is okay with her proceeding with this proposal 	Done

Guest Speaker – Dianne Kask: Left meeting after presentation

Item	Who	Action Items	Due Date
GS1	Dianne Kask	Parade participation in Fort Langley (May 22) & Aldergrove (July 1) <ul style="list-style-type: none"> Dianne willing to organize both parades and get volunteers to assist with handing out brochures, walking with our banner, bringing a towed Voyageur to the Fort Langley parade and perhaps having a vehicle with an OC1 on top (Gralin not available for Aldergrove parade) She has talked to Joyce about having a sign up for volunteers on the website We will advertise for volunteers in the March Freshet, FB, Instagram and on our website Dianne has the approval of the Board to proceed with preparing for the Fort Langley Parade and the Board will discuss our participation in the Aldergrove parade Gralin/Betty not available to tow the trailer/voyageurs for the Aldergrove parade Dianne to get write up for Freshet to Board by March 29 Dianne advised the Board on Mar 29 that the Aldergrove July 1st parade will not be happening Dianne/Board to ask FCKC if they want to join us in the Fort Langley parade Betty to order more brochures 	Apr 24

Minutes from Last Meeting:

Motion to accept Feb 27, 2023 minutes

Moved by: Pam Seconded by: Jim Carried

Treasurer Business (Audrey): Treasurer's Report emailed to BOD and added to shared drive by 15th of each month. Available to club members upon request

Motion to accept Treasurer's Report.

Moved by: Pam Seconded by: Jim Carried

Item	Who	Action Items	Due Date
TR1	Audrey	The Grantstation program has been ordered and Jonathan & Bobbie will head this up. Ted Takahashi heard about FLCC applying for grants and found one (United Way Community Services Recovery Fund) through other organizations he volunteers for. He offered to send an application in for FLCC, as it needed to be in by Tuesday Feb 21. All financial info has been provided to Ted, Jonathan and Bobbie for this application. Application submitted by Ted on Feb 20 with a request for \$87,000. May not hear back on this application until May/June	TBD
TR2	Jonathan/ Bobbie	Jonathan has started reading and learning, but has not applied for any grants yet. Bobbie has signed into the grant station website and has accessed the how-to videos and is going through all of those videos.	Done

Dragon Boat (Pam):

Item	Who	Action Items	Due Date
DB 1	Pam	Provide update on DB Youth Program <ul style="list-style-type: none"> • 24 kids signed up so far (1 dropped out due to calendar conflict) with 3 coaches & 2 steers • Practices will start on March 28 and they will paddle from 4-5 pm – we will split them up in 2 boats with volunteers assisting in each boat • Audrey to refund the 1 person who dropped out • Bev O'Connor donated the Flash Dragon jerseys and we will provide her with an honorarium of \$100 	Done
DB2	Pam	Invite TOL Council out for a dragon boat paddle <ul style="list-style-type: none"> • Board agreed to offer a free DB paddle to the council – Pam to coordinate 	Apr 24
DB3	Pam	<ul style="list-style-type: none"> • Blind Sport BC and CNIB are both having a free DB “try it out” paddling session. Pam to update Board on dates of these • Jim suggested that there might be the potential to get grants for these types of paddles – Pam to talk to Jonathan/Bobbie about this 	Apr 24

Outrigger (Jim):

Item	Who	Action Items	Due Date
OC1	Jim	Working as a guest coach for OC6-Rita English is a possibility-Heather has met with her and Rita will get back to her-nothing concrete yet. Sherry Hunt will send us a proposal for OC1 and OC6 learn to paddle clinics. <ul style="list-style-type: none"> • Jim to contact both Rita and Sherry about potential clinics and report back at next meeting • Not proceeding with this initiative 	Done
OC 2	Jim	Update on River Run planning - April 22-23 <ul style="list-style-type: none"> • Meeting March 29– will do 8 & 12 Km races for OC6 race and work on the race schedule - will have more heats to accommodate more boats • Have 15-20 volunteers signed up to assist • Safety committee will set the course and manage the safety boats • Will the docks be closed? Paddlesport and canoe docks will be closed during race time on Saturday but open on Sunday • We have 8 boats tentatively coming from other clubs but are struggling with how to get them here – may have more heats to not have to get these • Rob has received some sponsorships for the River Run – Jim will let Audrey know who they are and if they are cash sponsorships, we will invoice them and that way they will get receipts 	Apr 24
OC3	Jim	CORA will shortly be seeking a host club for the National OC1 & V1 championships for Sunday July 23. Grants may be possible - is FLCC interested	Apr 24
OC4	Jim	<ul style="list-style-type: none"> • Jim looking for ways to recruit new OC paddlers • He may do a “try it out” day with experienced OC paddlers and safety boats on the water • Denise suggested putting weights on the ama to reduce the potential for a huli 	Apr 24

Voyageurs:

Item	Who	Action Items	Due Date
Voy1	Pam	Pam will ask Joyce to change the Voy email address to Pam instead of Francine	Apr 24
Voy 2	Pam	Struggling to get enough Voy drop-ins – Joyce has added a cancellation policy to the website	Done

Members at Large (Betty):

Item	Who	Action Items	Due Date
ML1	Betty	Security Cameras – Equipment has been received-to be installed in April <ul style="list-style-type: none"> • Gralin added a 4x4 post to the Canoe Dock to mount the camera onto 	Apr 24
ML2	Betty	Temporary fencing has been put up. TOL allowed work to be done.	

		9 ft. new barn door approved by TOL. Security fencing will be aluminum and galvanized chain link/expanded metal. • Pricing for fabrication/welding coming in next few weeks	Apr 24
ML3	Betty	Howes House – deferred -fencing and security prioritized. Suggested possible coach boat storage	Deferred
ML4	Betty	Quote from Blue Water Systems to repair North & East fingers approved by email Jan 22, 2023 (quote \$9349 + GST) North finger will be taken away week of Feb 20, 2023 • Hoping to have dock back by mid-March – completed Mar 22 • We are covered for Liability insurance while the dock is being moved • Betty/Gralin picked up timber to repair main float and south finger with volunteers - work parties completed on Jan 28 and Feb 11 • On Mar 22, south finger was repaired and leveled out by taking 3 floats out from under the dock on the north side and installing 1 float under the south side • Gralin is looking to possibly add another float under the main dock by chicken coop	Done
ML5	Betty	Quote from Blue Water Systems to replace Main Float of Canoe Dock (\$87,625 + GST). Do we accept this quote and sign off on it to get the work in the cue with Blue Water? If so, proposed Sept completion • The Board will not be pursuing other proposals for the replacement of the dock • MOTION: Betty moved that the Club move forward with the Blue Water quote to replace the main float. Seconded by Francine Passed • Betty presented a new quote for just under \$89,000 + GST • Betty will talk to Blue Water about payment terms • The Board agreed that Betty could sign off on the quote and get us in the cue for replacement with Blue Water	Apr 24

Safety Committee (Mary): Report Attached

Item	Who	Action Items	Due Date
SA1	Denise	Pam has noticed an item that should be changed in the safety manual, in light of the change in our COVID policy. Currently, the safety manual says that the paddlesport dock is locked and must be opened with a key (suggesting to change that the gate to the paddlesport dock is unlocked). • Mar 27 - Denise will speak with the safety committee regarding these updates • Denise will also talk to them about the statement under dock etiquette that states “the Canoe Dock’s south finger (closest to shore) is narrow, so no more than four people per team should be on that dock at one time (two paddlers plus the people on the lines)”. • The BOD will then approve and vote for these changes	Apr 24
SA2	Denise/Jim	OC to begin having safety meetings and rigging clinics every year in conjunction with Huli recertification. Discussion regarding implementation	Apr 24

		<ul style="list-style-type: none"> • Would like OC Division to host an annual Safety meeting with all OC6 team representatives (team Captain and steer person?) who will then take it back to their teams • Would also like to host some rigging clinics/information so that teams understand what to look for prior to launching an OC6 – could be part of safety meeting • More assessment of OC6 steers and perhaps have different levels for steers certification • Mar 27 - Jim has asked the safety committee to put together an OC safety training package that encompasses all of the above • Denise will contact the safety committee about this 	
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Communications Committee (Betty)

Item	Who	Action Items	Due Date
CO1	Betty	Work with Joyce/Irene to clean up the website and initiate a Club Event Calendar and a Volunteer Job Calendar <ul style="list-style-type: none"> • Work has begun on this • Club event calendar and volunteer calendar have been discussed with Joyce – Joyce working on some of this • Betty to follow up on the website cleanup with Joyce 	Apr 24

Risk Management (Denise): Report Attached

Item	Who	Action Items	Due Date
RM1	Denise	<ul style="list-style-type: none"> • See Risk Management Report Below 	On-going

Motion to accept all Division and Committee Reports.

Moved by: Pam

Seconded by: Francine

Carried

Club New Business:

Item	Who	Action Items	Due Date
CB1	Audrey	Boathouse Allocation and Onland Storage Agreement with FCKC FCKC & FLCC have come to an agreement in regards to the boathouse and onland storage space allocation. The signed documents along with an email stating our intentions has been forwarded to BCS on Jan 6, 2023. Kelly Wicks will speak of the FCKC/FLCC agreement to BCS Jan 31. <ul style="list-style-type: none"> • Dave, Jonathan and Pam meeting with TOL on Feb 28 to discuss lease agreements • Audrey to follow up with Dave on his meeting with TOL 	Apr 24
CB2	Denise	Maintenance Division to be discussed - how do we move forward with creating maintenance sub-committees The Maintenance Division includes maintenance of docks, boats and yard.	Done

		<p>At this time, we have volunteers looking after the deflector, OC1 repairs are shipped out for repairs, the coach boat motors are looked after by Maple Marine and Betty and Gralin are doing OC6 repairs.</p> <p>We determined that we need to pay for boat repairs (and find qualified people to repair either within the club or outside the club).</p> <p>This will not be the job of MAL. MAL will focus on being in the community, sitting on committees, etc.</p> <ul style="list-style-type: none"> • Betty has requested we put this on hold until the major maintenance projects currently in progress are complete. The maintenance unit will take some organization. • Not proceeding with this initiative 	
CB3	Pam	<p>Motion by Pam: FLCC will ask BCS to purchase 2 new Dragon Boat Kayak Pro1 ERGs. Seconded by: Francine Passed</p> <p>Pam drafted a letter to BCS and Heather signed and sent it</p> <ul style="list-style-type: none"> • Waiting for update from BCS 	TBD
CB4	Denise	<p>Debris Deflector discussion</p> <p>Address Jonathan's email: "I think that we could approach the ToL for help. As you know, as soon as we put something on the water lot lease from ToL, they say it "becomes the property of the ToL". So, they have a vested interest in maintaining its assets.</p> <p>FLCC spent the money to install the piles and the docks, and we do all the work to protect them, but the river has damaged the docks and will continue to do so. So, I think ToL should be expected to - at least help - protect the docks.</p> <p>How about we ask ToL to install an additional deflector about 50m up-river or whatever. It would need to be long enough to deflect flotsam outside of our current deflector. Then most flotsam should go past our deflector. The flotsam that passes under the new deflector should (might) then be pushed away by our current deflector.</p> <p>We could help ToL with the project by offering to do all the work with its contractor to design, help install and maintain it in the future. As long as it pays the \$\$.</p> <p>I think ToL would need a new water lot lease from BC (actually the King in Right), but these are usually a formality for a regular use."</p> <ul style="list-style-type: none"> • Deferred until next meeting • Not proceeding with this initiative 	Done
CB5	Denise	In-Camera	
CB6	Audrey	<ul style="list-style-type: none"> • Is there anything we as a Club want to do to remember Stephane Boudreau from Soar? Not required • Should we be getting an incident report from some of the paddlers who were in Panama to keep on file? Not required 	Done

CB7	Audrey	Updated Personal Health Form – are we good with it and can I get it posted to the website? <ul style="list-style-type: none"> • Add on that each paddler keep their own form in their PFD and then approved to post to the website 	Done
CB8	Audrey	Next Freshet, do we want: <ul style="list-style-type: none"> • Grant Proposals Info - keep or delete article from last newsletter- Delete • Vaccine Note - keep or delete article from last newsletter - Delete • Volunteer Job List - need an updated list - done • Road Closures - keep or delete article from last newsletter – put in a simplified version – last time • Membership note: “Your 2023 membership is due now!! Please renew today if you haven't already done so. If membership has not been paid, you are prohibited from being on the FLCC docks and in the FLCC boats. 	Done

Next BOD Meeting:

April 24 2023 8:00 pm

Motion to accept: Betty

Seconded by: Francine

Carried

Time Meeting adjourned: 9:00 pm

FCKC Report March 2023 - Sandra Young

- FCKC Athletes are excited to get back on the water as the weather starts to warm up
- Spring Introductory Programs and Summer Camp Registration is open
<https://fortcanoekayak.ca/content/registration-events>
- We've received a Participaction Grant and are excited to be running a Spring Paddle-All for youth with autism
- We are also grateful to have received grants from ViaSport to support things like Volunteer training and increasing participation in our youth programs
- Spring Training went well with athletes in San Diego, Burnaby and Maple Ridge
- Matt Smith continues to be our acting Head Coach as we search for a replacement
- Regattas are starting in April 2023
- Excited to start seeing you out on the water!

Dragon Boat Report March 2023 - Pam Sutherland

Welcome to the start of the 2023 season. Great fun and challenges ahead!

- On March 6, representatives of all DB teams met to discuss the future road of the DB Division. Many thanks to all those that attended, the response was amazing! A DB committee has been created, others are researching new boats, a study of dock usage and safety is under way and many other good suggestions were made! It was a great chance to meet others and discuss many issues.
- An adjustable paddle has been purchased to help the coaches in their training. The code has been given ONLY to the coaches and it will be signed out as needed.
- The North finger is back! Many thanks to Betty and Gralin for putting things back as they should be. The transitions are moveable and will be edged with High Visibility tape for a further safety measure.
- The South finger has had the floats readjusted and is now back in service. Thanks once again to Betty, Gralin and Frank for completing that rather messy job.

- The boats are returning on April 1, 2023. All new lines are to be added but please be patient, it may take a bit of time.
- Save the date for the Safety Meeting. It will be held in the lower hall of the Lions Club on April 26, 2023. Doors will open for registration at 7:30. A new format will be coming so stay tuned for further details. A quiz for all dragon boaters is also being developed.
- Team rosters for ALL teams must be in to the DB rep (dbrep@fortlangleycanoecub.ca) ASAP. If memberships are not paid, you are not allowed to paddle.
- It is important to keep your team's information up-to-date on the website. This is often the first-place potential paddlers look. Contact Joyce at webmaster@fortlangleycanoecub.ca
- The Youth team had its first practice on March 28.

We all are in this sport together. Support, help and be courteous to all.

Outrigger Report March 2023 - Jim Heuving

Spring has sprung and so has the OC paddling season. Congratulations to the **Golden Masters** who came first in their category at March Madness on March 18!

Fort Langley River Run April 22 & 23. We have a great crew of volunteers who are helping put together our event. Many good things are coming together because of so many volunteering to help. Exciting too are the number of great sponsors. I am feeling the pressure as a novice race planner, but thankful for the robust energy to help make it happen.

Truck and trailer driver with crew: We need help to pick up OC6's to add to our fleet of seven FLCC boats. We have three clubs in the Valley willing to offer us boats which we are now finalizing. What is needed:

- Truck & Driver (with help of crew) who can haul our OC6 trailer before race day and after race day.
- 3-4 person crews to help Truck & Driver with pickup, loading and delivering of boats before race day.
- 5-8 person crews to help rig and de rig boats in Fort Langley
- Truck & Driver (with help of crew) who can haul boats back to their homes.
- It would be a great help if I had one primary and able coordinator for this team who will ensure pickups and returns. YOU?

You have booked your boats for the Spring / Summer. Thank you all for getting that all done. Thank you to Joanne, for making it happen. If you haven't scheduled your boat and forwarded your crew list to Joanne, please do so as soon as possible. Of course, pay your boat fees and don't forget to pay your membership fee! Could you describe your team for us... see below.

OC1 Rentals - the best darn paddling deal in the Valley. Your paddling improves with every stroke in an OC1. Whether for recreation or training, the OC1's are available to all. We will introduce you to OC1 and teach you how to recover from a huli. April - Sept usage fee is \$120. Oct - March 2024 usage fee is \$60. Do the math! For less than \$200 you can OC1 all year. You can get all the joy of OC paddling without forking out some big dollars to buy and store one.

OC1 Storage: We have two spaces available! Contact Rob Gutjahr (robgutjahr@shaw.ca) who is running the boat storage.

Do you like new people? We have been fielding new member requests for OC and I would love it if somebody would volunteer to connect with new OC paddlers. Our process needs some development but the most valuable skill is a capable, friendly person who is willing to welcome, orient, and help new members find a connection with an existing team and help me create a way for us to welcome and introduce OC6 to new

people so that we can grow our club. Your job would be to follow up with new member requests, introducing them to potential teams, innovating some new member processes and just making it easy for interested people to become part of the club. Interested?

Heads Up for all OC Crews. Can you remember the last time we gathered as one group to talk about FLCC OC? I can't. My hope, sooner or later, is to get Crew leaders together and all interested, into a meeting to discuss safety, best practices, and how to take care of our club together. In fact, I am sorta thinking it might be a mandatory thing - but maybe not the first time just to be nice about it. It would be really great to meet and greet, review club updates, sharpen our safety, and combine efforts to do good things together. Yeah?

Tell us more about your OC6 team - Now that you have registered your team, please fill out this form to describe your team. I am thinking of posting a list of all our teams so that new members can see what we are up to and connect with teams. Whether you are looking for new members or not, please fill in the form. There is a part where you can say, "no new members wanted." [Fill out the FLCC OC6 Team Information Form](https://forms.gle/g6P34zDbNJqb4UpX6). (link: <https://forms.gle/g6P34zDbNJqb4UpX6>).

Our Growing OC Club Management Team

- Joann Bolam - Boat Booking and Calendar
- Rob Gutjahr - OC1 Storage
- Francine Seaman -
- Bobby Mackenzie - (I know - you don't know this yet)
- Jim Heuving - OC Rep
- Other Positions developing!

MAL Report March 2023 - Betty Stockli

EQUIPMENT:

OC1/OC6 Repairs/Misc:

- The OC1 #977 has been repaired and is now back in service. Repairs to OC1 #973 are complete and just awaiting decals, plan to be picked up end of March. Four damaged rudders were also repaired.
- With the warmer temperatures work on the two Tri color Bradleys has reconvened. Hope to have back in service soon.

FACILITIES:

Canoe Dock:

- February 25th, Blue Water Systems towed the north float back to their facilities for repair. The repairs to the float have been completed and the articulating hinge has been designed and fabricated. The float was returned and installed March 21st. The repair to the 2 pile rings and the installation of the 2 transition plates were completed at that time. The safety ladder has been reinstalled at the west end of the north float.
- The west end section of the south long finger has also been repaired. A double and a single tire float was removed from the northside of the finger and a single tire float was added on the southside. The end section was then bolted to the next section of dock. This has leveled it out considerably.
- Both the north float and the west end section of the long finger are now back in service.

Security Cameras – Canoe Dock and New Dock

- A second post was added at the storage cage to facilitate installation of cameras. Installation is planned ASAP when schedule and time permits.

Volunteer Job List:

- A link to the updated April 1, 2023 to March 31, 2024 Volunteer Job List will be included in the upcoming April Freshet.

Safety Report March 2023 - Mary Stardom

Weather and Water:

The weather is warming up! This means a lot of boats on the water and paddlers on the docks. To avoid crowding and possible mishaps:

- Please line up, in seating order, at the top of the ramp before heading down to the boats
- Incoming Teams, please unload quickly and safely, and clear the dock as quickly as possible
- Stay focused and listen for instructions
- Avoid more than one Team per dock finger

More information is available in the ***Safety Manual on the FLCC website – Dock Etiquette***

Please remember that the water is still COLD so “dress for the water, not the weather”. Cold water immersion is no joke.

Be Prepared for a Medical Incident:

I’m sure that our health and the health of our friends and families are top of our minds at the moment. Although there are no guarantees that we can live our lives free of sorrow and tragedy, we can all take responsibility to be ready if the unthinkable happens:

- Take a First Aid and CPR class. There are many places that offer reputable training, notably Valley First Aid Training
- Know where the AEDs are. One is on the “Chicken Coop” on the Canoe Dock; another is just inside the barn door of the New Dock; and a third is in the ATC.
- Carry a First Aid Kit and cell phone in a waterproof case, and know where the pullout maps are if you need to call for emergency services while out paddling

River Run Preparations:

Jim Heuving (OC Rep) and his crew of Jolly Volunteers are gearing up for a successful 2-day River Run Event at the end of April. Our Safety Committee, consisting of Bob Anderson, Joanne Bolam, Denise Crook and I are planning with the crew on how to contribute to safe outcomes for this event.

Incidents:

March 15 – Paddler slipped on dock, bruising. Not seriously injured.

*** Thank you for reporting all incidents of mishap, of injury or of damage to equipment.** These reports are not used to place blame, they are critical for the Board and the Safety Committee to make needed repairs and review safety procedures

Risk Management Report March 2023 - Denise Crook/Betty Stockli

Please see attached a number of motions that have been passed at recent TOL Council meetings held January 30, 2023 and March 13, 2023.

One motion, of particular interest to FLCC, is the "Fort Langley Waterfront Project". Council has pre-approved \$250,000 within the 2023 Budget Projects Reserve to enable the initiation, design and required pre-project work(s) to complete a Fort Langley Waterfront Project concept, including site survey(s), geotechnical analysis, tree assessment, off-site and on-site civil infrastructure and other items as required. Staff shall report to Council with a design concept to be funded within the 2024 budget process, with recommendations to Council to consider and to solicit public input via open house(s) or other feedback processes, with potential commencement within 2024.

On behalf of FLCC, Pam Sutherland and Betty Stockli have been attending the Fort Langley Community Association (FLCA) meetings to keep apprised of the happenings within the community. FLCA has formed a Waterfront Committee to engage with community members (Township of Langley residents, Fort Langley businesses, and community organizations) to understand their perspective of the future of the Fort Langley Marina Park and Haldi House. Pam to represent FLCC on this committee.

At FLCA's March 14, 2023 meeting, Councillors Jim Baillie, Barb Martens and Misty vanPopta were in attendance. Amongst other topics, the "Waterfront Public Consultation" was on the agenda. Councillor vanPopta discussed the motion "Fort Langley Waterfront Project" which was passed by Council earlier in the week. Concern was expressed that the community, businesses and stakeholders should have input during the design concept stage of the project versus after. FLCA will continue with their efforts to consult with the community.

Other items brought up were the dredging of the Channel and Marina Park Boat Launch. Councillor vanPopta advised that the boat launch will be removed and the dredging report completed by TOL staff is with our MLA, Megan Dykeman. Since the dredging is an important issue for FLCC, Betty Stockli plans to contact Councillor vanPopta to request a copy on behalf of FLCC.

We will continue to attend meetings in order to give FLCC a voice on matters of club importance.