



**BOARD OF DIRECTORS MEETING [JUNE!]**

**Monday, July 5, 2021 at 7 pm**

**by ZOOM meeting**

**MINUTES**

	<b>ATTENDANCE</b>
	<b>PRESENT:</b> Heather Fatkin, Denise Crook, Debbie Scott, Gralin Doubleday, Betty Stockli, Pam Sutherland, Joanne Bolam, Dave Longman, Jen VanderBeek <b>REGRETS:</b> <b>GUESTS:</b> Mary Stardom
	<b>WELCOME</b>
	Called to order at 7:10 pm.
<b>A</b>	<b>AGENDA</b>
<b>A-1</b>	<u>Review</u> - additions and changes NOTE: starred items below (*) were amended here
<b>A-2</b>	<u>Agenda Additions: (see also in each section and in N - NEW BUSINESS):</u> 1. Update on ToL (N1) – Covid Response (Betty) 2. Boat Storage – off site – (N2) – (Betty) 3. Letter to ToL re: Permanently closing docks to public (Heather)
<b>B</b>	<b>MINUTES OF LAST MEETING</b>
	Review (additions and changes); Move to accept: Debbie Second: Joanne Carried
<b>C</b>	<b>REPORTS</b> – (For review) <i>see attached.</i>
<b>C-1</b>	<b>DIVISIONS</b>
	Dragon Boat (DB) – <i>attached</i> Voyageur/Rec Canoe (VOY) – <i>attached</i> Outrigger Canoe (OC) – <i>attached</i>
<b>C-2</b>	<b>COMMITTEES</b>
	Members at Large – <i>attached</i> Safety – <i>attached</i> Communications – <i>attached</i>



	<p><u>Other PPE</u> (Joanne) – masks are strongly recommended, though no longer required. Hand sanitizer and spraying the boats will continue. Covid Questionnaire (tracing protocol) will continue until notice from ToL is given.</p>
<b>E-6 NEW</b>	<p><u>Land Acknowledgments</u> – (Mary) Discussion shows that this is a contentious issue. Proposal to add a land acknowledgment to races hosted by FLCC in the future. Try to incorporate the Indigenous people more into our community by asking them to take part in some events at the club.</p> <p><b>ACTION:</b> Gralin will reach out to Paula (former team mate) to discuss how we might be able to partner with some of the people there. Denise will reach out to May, a team mate, to do likewise. Pam will reach out to a fellow BCS board member likewise.</p>
<b>E-7 NEW</b>	<p><u>Newsletter</u> – (Heather) Jen will step aside. Heather will take it over.</p>
<b>F</b>	<p><b>SAFETY BUSINESS - See attached report;</b></p>
<b>F-1</b>	<p><u>VOY Safety Manual</u> – (Betty) A group will work with Debbie to get the safety manual for VOY ready to go.</p> <p>(Debbie) there seems to be a problem with the sign-up option for members to be able to sign up for VOY boats.</p> <p><b>ACTION:</b> Debbie will reach out to Joyce to determine a workable solution to this problem, so that paddlers might more easily sign up to use VOY boats.</p>
<b>F-2 NEW</b>	<p><u>Safety Manual – (Betty)</u> <b>NOTE</b> – see link to shared document in your FLCC email. Presenting draft for Board approval.</p> <p><b>Note:</b> Pam’s comment about school groups; Pam’s comment about freshet.</p> <p><b>Note:</b> Debbie’s comment about 8 people during freshet and 6 not during freshet.</p> <p><b>ACTION:</b> Betty will post this document to the website once the changes added and approved, it will be posted to the website.</p>
<b>F-3 NEW</b>	<p><u>Township of Langley Return to Play Requirements</u> – (Betty) SEE BELOW IN N-1</p>
<b>Pam</b>	<p><b>MEMBERS AT LARGE - BUSINESS - See attached report;</b></p>
<b>G-1</b>	<p><u>Security Cameras</u> – (Gralin) Gralin will order equipment. No update at this time. Gralin has been busy with the tiller box. There has been some thought about getting together with other users on the docks (FCKC, BCS, rowers, etc)</p>
<b>G-2 NEW</b>	<p><u>Tandem Storage on Canoe Dock</u> – (Gralin &amp; Betty) Betty said that two tandems are currently on the dock. FLCC might consider a racking system that could hold the</p>

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	<p>tandems. It will fit between the middle and the short fingers. Debbie has some concern about the keys being available to VOY members.</p> <p><b>ACTION:</b> Betty will give Debbie enough keys for her VOY members.</p>
<b>G-3 NEW</b>	<p><u>Howes House</u>: Plans are in the works; construction will begin hopefully later this summer/fall.</p>
<b>G-4 NEW</b>	<p><u>Boat Storage</u> – (Betty) <b>see N-2 below</b></p>
<b>G-5 NEW</b>	<p><u>BCS Letter re: Dock Closed to Public</u> (Joanne) <b>see N-3 below</b></p>
<b>H</b>	<p><b>DRAGON BOAT</b> - <i>See attached report;</i></p>
<b>H-1 NEW</b>	<p><u>Return to Paddling</u> – (Pam) Mandatory Safety Meeting will be held this week Wednesday, July 7. Potentially DB can begin on Sunday, July 11.</p> <p><b>ACTION:</b> Pam will have the buks moved and ready for use.</p> <p>Gralin will unlock the straps for the buks on the dock before Saturday morning.</p>
<b>J</b>	<p><b>OUT RIGGER</b> - <i>See attached report;</i></p>
<b>K</b>	<p><b>VOY/REC CANOE</b> – <i>No report at this time;</i></p>
<b>M</b>	<p><b>ASSOCIATE CLUB – FCKC BUSINESS</b></p>
<b>N*</b>	<p><b>NEW BUSINESS ITEMS</b></p>
<b>N-1 NEW (to F-3)</b>	<p><u>Return to Play protocols for Township</u> – There will be protocols continuing in perpetuity (hand sanitizer, spraying/sanitizing boats, not paddling if sick, etc).</p> <p><b>NOTE:</b> move this item to F-3</p>
<b>N-2 NEW (to G-4)</b>	<p><u>Boat Storage</u> – Carol will no longer charge us a monthly rental fee for storage going forward. We are ‘low maintenance’ and so there is little required of them to take care of our boats.</p> <p><b>NOTE:</b> move this item to G-4</p>
<b>N-3 NEW (to G-5)</b>	<p><u>BCS Letter re: Dock Closed to Public</u> – the letter sent to recommend that the docks be closed to the public has been deferred. “There is another way to do this.” Betty and Gralin will connect with Tag (ToL) to discuss further.</p> <p><b>NOTE:</b> move this item to G-5</p>
<b>O</b>	<p><b>NEXT MEETING</b></p>

<b>O-1</b>	<u>Next BoD meetings</u> – Monday, July 26 at 7pm via Zoom (or alternate?)
<b>O-2</b>	<b>MEETING ADJOURNMENT</b> at 9:17 pm Move to accept: Dave    Second: Betty    Carried

**ATTACHMENTS - Section “C”: Combined Reports  
[C-1] DIVISIONS**

**OC Report - Joanne Bolam – June 2021**

Busy month for outriggers..and welcome back oc6's !

oc1's have been wonderful for keeping paddlers on the water

Thank you to Cheryl Bublitz,Ann Mohs and Bob Anderson for running time trials and Women4Women clinics.

The v12 has been taken apart and made into two more oc6's, we were going to have a v12 for the summer months, but with db's coming back there is no longer the need nor the space for one.

News will have gone out with all the details for our coached FLCC club team..come on out and try it !

In the works..now that we are allowed to gather in groups, are Reading Water and boat maintenance. If interested in anything else contact me

As we've all heard, getting any kind of sports equipment is nearly impossible. We tried to order another oc1, and the delivery date is next April..so we have put in a order for 2!

Just to give everyone a heads up..hulis for oc1's and oc6's will be happening this summer, probably starting in August.

**Voyageur Report – Debbie Scott – June 2021**

We still haven't been on the water. I've emailed the Voyageurs I know of but no response yet. I did put a note on Fort Langley Canoe Club Voyageur's Facebook page saying we can paddle again.

The drop in signups will not work the way it's setup. We don't need so many times and people need to see who has signed up so we can have 2 in a tandem canoe.

Also if Voyaguer is allowed back we only need 2 or 3 time slots but we need to be able to see who is in the boat. People will only signup if there is a steer person and need to know that we have enough people to go out. The way it was worked well.

Joyce has put the safety quiz and slide show back on the FLCC website. I think we need to tell Voyageurs in the Freshet to do the safety quiz, especially steer people.

The keys for the dock gate and boats should be in a lockbox, so when people do start going out they have access.

**DragonBoat Report – Pam Sutherland – June 2021**

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Dragon Boat Canada and Provincial Health Officer and the FLCC Board of Directors have both approved a return to paddling in the dragon boats. A few things will have to happen first though.

A questionnaire has been sent to all Team Captains. The intent is to see when teams are planning to return to paddling.

Freshet is also in full bore. As boats and many folks have been “beached” for about 18 months, safety is our paramount concern. The Steers Committee is busy planning the Safety meeting for all Steers and a member from each team (often the Captain or First Aid person). It will take place as soon as possible.

Once Freshet slows down a bit and the Safety meeting takes place for those returning to paddling, we are almost there. The Buks on the new dock will need to be cleaned then moved to the Canoe Dock. The Millennium and DB10’s will need to be moved to the Paddlesport dock, cleaned and returned to the Canoe Dock. Then we will be ready!

Please be patient, we are nearly there. Now is not the time to rush things. Thank you.

## [C-2] COMMITTEES

### **Members at Large Report – Betty Stockli and Gralin Doubleday – June 2021**

#### **Security / Cameras**

Work delayed, expected to commence early July.

#### **Bradley OC6**

Repairs to the tri-color Bradley OC6 are nearly complete, the inside floor sections have been gel coated, the outside bottom hull has had color matched gelcoat repairs completed, and the boat is just undergoing final sanding and polish.



#### **Advantage OC6s**

The two Advantage OC6 boats, previously rigged as a V-12, were disassembled, cleaned (they were seriously filthy) and rigged as two OC6s. They were then returned to the Canoe Dock to start being used as restrictions have reduced and OC6 paddling has resumed.



### **Tiller Box**

The new tiller box lid is now complete but not yet installed. New racking for the steering oars is still to be fabricated.

### **Canoe Dock**

We've been monitoring debris around the canoe dock for the last couple months and report the following. Rogue logs and debris continue to appear around the canoe dock, one small limb was stuck under one of the DB-10s and was removed. Another sizable log made it's way over (or under) the debris deflector and is stuck against a previously tied off log, it seems to pose no issue at this point. The log that goes beneath the cage is still there, it has now been tied off in hopes that it does not move under the dock and cause more serious damage. Other logs have been removed previously. Once freshet subsides and it is safe to do so attempts will be made to remove these larger logs from around the dock.



### **Cleaning of Boat Bumpers**

A big thank you to Maureen and John Spencer for cleaning the boat bumpers.

### **Gas Cage**

A new security fence at the gas cage was installed recently by Township. The section on the right was left shorter, this may allow for trespassers to still access and climb up to the upper landing.



## **Safety Coordinator Report – Mary Stardom - June 2021**

### **Freshet Continues, Heat Warnings**

Paddlers have been using caution while paddling in freshet conditions, at times staying off the water. The Township closed the docks between June 7-11.

Current concerns are for **excessive heat**. Paddlers are encouraged to assess whether they can handle a long paddle or training in the heat. Wear sunscreen, drink lots of water, and consider taking frequent breaks.

**Reminder: No one is ever permitted to paddle a club boat alone.**

- **No one may ever paddle solo if they are using club facilities (boathouse, dock, boats)**
- It is **strongly recommended** that no one should paddle solo at any time, but especially during freshet or adverse conditions

### Incidents

No incident reports since May 11<sup>th</sup> – way to go, folks!

### Safety Manual

Betty, Jen and Mary have worked to update the Club Safety Manual. It will be presented to the BoD for examination and approval.

## **Communications Committee Report – Catriona Eigenfeldt – June 2021**

Work continues on the website. Due to time conflicts the June 16<sup>th</sup> meeting was cancelled. Catriona recommended that the current Website Committee be discontinued as it has met the original goal of creating a new, hosted, phone friendly, lean website with the ability to efficiently blog club news and buy and sell items. Most of the Committee agreed, although not all responded.

Catriona recommends that FLCC consider a new committee tasked with managing communications for the club. This would not only include managing the content on the website and setting priorities for new work, but it would also include Facebook, Instagram and any other communication tools. This has been put to the board for a decision.

## **[C-4] ASSOCIATE CLUB – FCKC**

### **FCKC Commodore Report - Sandra Young, Commodore – June 2021**

## **[C-5] OTHER REPORTS and/or CORRESPONDENCE**

*None at this time*